



Capitol Hill PAC Meeting Minutes

November 13th, 2025

Format: hybrid

Notes on attendance: 10 people - Ms. Grippo was not able to attend

VOTES:

Tennis lessons: \$5,280 | January 5-16. The cost is \$15 per student @ 352 students = \$5,280
\$10 p/s subsidized = \$3520 PASSED

Young Actors: \$4,350 | \$6.50 p/s subsidized = \$2175 PASSED

Grade 7s: \$15/student @ 48 students + 5 more for a buffer = \$820 PASSED

Munch a Lunch: \$258.72 for the year PASSED

TOTAL= \$6,773.72

Principal & Head Teacher Report

- Joni Moss - Director of Inclusive Ed
 - ◆ Support schools with students who have needs of all kinds
 - ◆ pathologists , vision, hearing mobility teachers
 - ◆ Training for teachers
 - ◆ Train all the EAs as well
 - ◆ Accessibility for the district
 - Is learning and buildings
 - Extends to maintenance
 - Extends to parents - reach out to the acc team
 - ◆ Inclusion policy
 - Ensure all students are well supported
- Just a phone call away - so supportive for admins and teachers
- Been in every role so she can guide in lots of ways
- Large district - community feel
 - ◆ Belonging in school and classes

Grady

- Ms. Grippo is absent
- Btwn Halloween and R Day
 - ◆ Two diff assemblies back to back
- Rem
 - ◆ Choir

- ◆ Resonance
- ◆ Legion - the poppy
 - Why we wear the poppy
- Breakfast club
 - ◆ Shorter not offering the same menu
 - ◆ Lots of families are coming though
 - ◆ Kids are enjoying it
 - ◆ Call out for volunteers - not needed but might be helpful
- Book fair
 - ◆ 24th - 27th
 - ◆ Ms R first book fair
 - ◆ Sign up to volunteer
- G & B volleyball
 - ◆ Great games kids having fun
 - ◆ Playday at B North
- Field trips
 - ◆ Div 6 - skating
 - ◆ STEM women - oobleck workshop
 - ◆ 27th YPC for Intermediate - MJ Fox theatre
 - ◆ 28th SFU hockey - read to primary classes
 - Challenge to ball hockey (grd 6 & 7)
 - If any families want to go to a game email Grady
- Welcome Ms Kim
 - ◆ Div 11 - had an early surprise delivery at home
 - ◆ Second baby - everyone is healthy happy and doing well
 - Ms Chan and Ms Kochhar are helping but staffing is in the works

Question(s):

Chair's Report

Movie night

- went well, everyone had a lot of fun.
- Thank you to the volunteers and organizers
- Raised \$1341

Apple fundraiser has closed

- delivery on November 20th until 5
- \$460
- If you can't make it let us know

Purdy's holiday order

- has started for pick up in December
- \$471 in rev now
- Nov 30th - Dec 12th

Gift Card Fundraiser

- has started for pick up in December

Grade 7 committee

- First meeting on November 11th
- Not sure how much to target for fundraising
 - ◆ Cuts - the camp isn't happening
- Christmas raffle baskets
 - ◆ Two letters going out to the community & families
- Managing your own funds
 - ◆ If the PAC is responsible it means all expenses need to go through the PAC
 - ◆ If the committee raises their own funds then they have full oversight
 - ◆ Present a budget and we can vote on the amount that is being presented

VOTE: \$15/student @ 48 students + 5 more for a buffer = \$820 VOTE: PASSED

Pancake breakfast

- December 19th 8 - 10:30
- Firefighters - we're in the cal
- What do we need to supply
- VOTED: \$400 and came in shy of \$300 last year last year
- Email Maria about the dates

Popcorn

- re-opening up popcorn sales for the second half of the year?
- If through Munch a Lunch it would be fine

Website

- Working on it - Ale and Billy have it in hand
- It will cost ~\$300 for three years to run it
- It will allow us to have personalized email addresses, we can add a shop, we can post what fundraisers/events we're running/hosting

Special Project?

- outdoor canopy, resurface basketball court, other?
- Water refill station for upstairs

DPAC Rep

- We do not currently have one, is anyone interested in taking on this role?

Dance

- The message thread
- March 6th or April 10th

Munch a Lunch

VOTE: \$258.72 - PASSED

Question(s):

How do field trips work? Can we do skating for the whole school?

No, that's up to the teacher

Fundraising

Tennis lessons: January 5-16. The cost is \$15 per student @ 352 students = **\$5,280**

\$10 ps Subsidized = \$3520

Young Actors: February. The cost is about \$12.50 per student @ 352 students = **\$4,350**

\$6.50 Subsidized = \$2175

TOTAL = \$5,695 PASSED

Question(s):

Important Dates

Apple Pickup - pro-D Day?

Purdys Deadline

Purdys Pickup

Gift Card Deadline

Gift Card Pickup

Concerts at school? Can we get Ms. Lui to connect with Maria so parents can see all the musical dates on the cal?

November 21: Professional Development Day (no school)

December 19th: Pancake Breakfast

December 22 to January 2: Winter Break (no school)

February 16: Family Day (school closed)

February 27: Professional Development Day (no school)

March 16 to 27: Spring Break (school closed)

April 17 and 20: Easter Friday and Monday (school closed)

April 27: Professional Development Day (no school)

May 18: Victoria Day (school closed)

June 5: Professional Development Day (no school)

June 25: Last day of school dismissal at 10 am

Question(s):

Treasurer's Report

Capitol Hill Elementary as of Nov 6, 2025, School Year to Date

	2025 / 2026
Bank Balances Opening	\$17,047.95
Funds In:	
Gaming Grant	\$7,200.00
SD41 PAC Grant	\$0
Fundraising	\$7,844.45
Health & Safety Funds	\$0

Interest	\$0
Total Funds In	\$15,044.45
Funds Out:	
Expenditures	-\$2,500.00
Other miscellaneous	- \$1,326.00
Total Funds Out	\$3,826.60
Bank Balances Ending	\$28,265.80
General use*	\$12,753.53
Gaming (restricted)*	\$2,817.87
Grade 7 funds	1,958.13
Health & Safety Fund	3,918.95
	\$21,448.48

*Accounts include committed expenses not yet paid \$6,817.32

Question(s):

Meeting ended at 7:30pm

**Next PAC meeting will be held on December 11th in person at the Cap Hill Library at
6:30pm**