

Capitol Hill PAC Meeting Minutes

Wednesday October 9th 2024 in-person

Notes on attendance:

Nicole, Lil, Alex, Lorinda, Jessica, Ms. Carson and Ms. Lundrigan had to leave early

VOTES:

Executive members: all **PASSED**

*see below for details

Change meeting day from Wednesday to Thursday: **PASSED**

\$15/student for Field Trip @ 360 = \$5400.00: **PASSED**

\$15/student for Grade 7 students @ 70 = \$1050.00: **PASSED**

Total =\$6450.00

Principal & Head Teacher Report

- Tomorrow Super coming to visit
 - ◆ Cap Hill is first on their list
- Truth & Reconciliation assembly
 - ◆ Thank you to Ms. Lundrigan and Ms. Lui - it was beautiful
 - ◆ Students came and played drums with the Coast Salish Nation
 - Ms. Lundrigan has discovered [2 Meitis Women](#) who are an Indigenous workshop facilitation agency who specialize in hands-on workshops that raise awareness of Indigenous culture.
 - Ms. Fong knows that there is a grant we can apply for that will allow us to get Loreli from 2 Metis Women in for a drum making workshop
 - Connection for our Indigenous students
 - First Nations students can play their cultural instruments
- Welcome convos
 - ◆ Good turnout
- Class reviews
 - ◆ Once kids have settled & parents have met w teacher the school has class reviews
 - Learning support
 - Multi-language supports
 - ◆ IEP - Individual Education Plan
 - This includes students with designations to set goals and get support
- Reading assessments are happening
 - ◆ Re-writing goals
 - ◆ Literacy initiatives
 - Primary students getting put into reading groups

- Small groups of kids - non-enrollment staff to lead those groups
 - ◆ Targeted instruction to build their capacity in manageable groups
 - The work Cap Hill has done with their literacy program has been recognized by the district & we have been given district support
- Matilda is starting
 - ◆ Cast is chosen
 - ◆ The performance will be in the spring
- Symphony
 - ◆ Capilano student
 - ◆ Music therapy in the classes
 - ◆ Aligns with social emotional goals
- Hoping to work with [Fellburn Care Center](#)
 - ◆ Create a relationship to:
 - Visit one another
 - Helps kids with another piece of social emotional fluency
 - Intergenerational relationships are as important as peer relationships
- FSAs are starting
 - ◆ Provincial assessments for data collection
 - ◆ This data helps
 - the school know where the students are
 - helps the district with supporting schools as needed
 - ◆ Issues:
 - BCTF disagrees with large scale assessments as a whole
 - Fraser Institute uses the data to rank schools which leads to:
 - Some schools being more 'desirable' creating issues with registrations and fraudulent address claims
 - Some schools being less 'desirable' with no further data
 - If kids don't do the test they are given a 0 so the more kids take the test the better the school ranks no matter what kind of other educational principals, clubs, equipment or support that they offer
 - It's up to parents to educate themselves about it and make a decision
- Emerg Prep Week
 - ◆ Starts on Tuesday the 15th ends 18th - 5 drills in total over the week
 - ◆ October 16th Provincial "Shake Out" Drill - earthquake drill
 - ◆ The school will walk the kids through each one before they practice
 - Kids will be spoken to so they aren't scared
- Halloween costumes at school
 - ◆ There will be a dress up assembly
 - ◆ Might try to arrange to visit Fallburn to trick or treat and do a costume parade
 - ◆ As far as costumes go: no scary masks, no weapons, no blood/gore, overly sexual - nothing inappropriate
- X country meet tomorrow

→ Popcorn is starting soon

Question(s):

Q: is there a general contact for the school?

A: capitolhill.info@burnabyschools.ca

Q: FSA teacher handouts encourage kids not to take the test & Fraser Institute are shady - how do we reconcile that?

A: We can't control who uses the data but it is really important data that we and the district uses for the schools

Q: grade 7 parents - can we contact the other parents?

A: yes we have collected 20 parents addresses who have consented to emails so you can contact those people

Q: can we do Thursdays for PAC meeting instead? Does that work for the admin?

A: works better for both Ms. Carson & Ms. Lundrigan

Chair's Report

→ PAC Executive Election - Positions available:

◆ Chair: Nicole

◆ Vice Chair:

◆ Treasurer: Lorinda

◆ Secretary: Jessica

◆ DPAC Rep:

◆ VOTING:

● Nicole - Chair: PASSED

● Lorinda - Treasurer: PASSED

● Jessica - Secretary: PASSED

→ Gaming grant received – funds for things that are not curriculum based, and not used for a profit. Can be used for buses, food, etc.

◆ VOTE: field trip \$15/student @ 360 students = \$5400 from Gaming Grant

◆ VOTE: grade 7 \$15/student @ 70 students = \$1050 from Gaming Grant

→ Health & Safety fee – collection to start in October, \$10 per student

◆ Cash only

Question(s):

Q: what do we do for no DPAC and no vice?

A: not huge issue - reach out on Social Media

Fundraising

- Movie Night – October 24
 - ◆ Total tickets sold so far: 91
 - ◆ Total snack combos so far: 47
- Popcorn Fridays - November
 - ◆ \$1500 so far
- Purdy's order in November pick up early to mid-December
 - ◆ Lorinda
 - Nicole, Jessica & Alex will help
 - ◆ Print off our own sheet and distribute the catalogs to the classes
 - ◆ Maybe we can look into an online cart?
- Pancake breakfast – December 20
 - ◆ We're keeping it on the last day even though there are lots of kids who miss out
 - ◆ Check with Kaori & Lark about making pancakes
- Spirit Wear Sale - April? At movie night? Any other opportunities?
- Spring dance?
- Sports Day – May/June

Question(s):

Q: Purdy's runs out of some stuff - is there something that you can do about that?

A: No that is set at Purdy's the only way to get around that is to start early - there's only so much allocated for the 'fundraising' branch of Purdy's

Important Dates

- ❖ October 14th – Thanksgiving; no school
- ❖ October 15th - safety drill week starts
- ❖ October 16th – Shake out drill
- ❖ October 17th – Photo retake
- ❖ October 24th - Family Movie Night
- ❖ October 25th - Professional Development day; no school
- ❖ October 31st – Halloween
- ❖ November 1st - First popcorn day
- ❖ November 22nd - Professional Development day; no school
- ❖ December 22nd to January 7th - Winter Vacation

Treasurer's Report

CAPITOL HILL ELEMENTARY as of Oct 3, 2024

	2024 / 2025
Bank Balances Opening	\$17,916.37
Funds In:	
Gaming Grant	7,320.00
SD41 PAC Grant	-
Fundraising - see summary	165.00
Health & Safety Funds	-
Interest	-
Total Funds In	\$7,485.00
Funds Out:	
Expenditures - see summary	2,150.00
Other miscellaneous	-
Total Funds Out	\$2,150.00
Bank Balances Ending	\$23,251.37
General use **	\$8,368.38
Gaming (restricted) **	9,559.65
Grade 7 funds	2,247.61
Health & Safety Fund	3,075.73
	\$23,251.37

Meeting ended at 7:45pm

**Next PAC meeting will be held on November 14th in person at the Cap Hill library at
6:30pm**