

# Capitol Hill PAC Meeting Minutes

February 21st 2024

Notes: Principal Ms.Carson & PAC Vice Chair Nicole are unable to attend

## Principal & Head Teacher Report

Ms. Lundrigan's Report

- Increase in activity at recess and lunch (injuries etc.) = more supervision on the playground
- Workshop on consent - kindness what that looks like - permission
  - ◆ Tag - are the people involved know they're involved?
  - ◆ Pink shirt day will be more impactful this year given the recent climate at the school
    - The school will display "Being a Good Ancestor" art project and as a reminder that they've all promised to be kind and compassionate to their fellow students
    - Hallway culture - thinking of others and self regulation
    - School goals and plans will be posted on the website
    - Social emotional goals have added self regulation
      - Meditation is simple and the effects are far reaching
  - ◆ The kids seem receptive - just dysregulated - especially when there are more people are involved

Question(s):

**Q:** DPAC Meeting last night - SOGI (sexual orientation and gender identification) - inclusivity and kindness - is this something that the school is doing and can we inform parents if this is happening and how?

**A:** It's in the curriculum and a part of everything we do but isn't explicitly taught - through stories and talks we talk about it - there is SOGI flags in some classrooms but it isn't defined as we talk about it all

## Chair's Report

Movie Night

- It was fun! Kids and families had a blast!

- Raised over \$1000 dollars
- Brought the community together and families together
- Worked out really well

## Future of the PAC

- There are only three people on the PAC so far for this coming year
- Treasurer is the most important
- Secretary is open but not as necessary
- While we do have people who are interested in certain positions in the PAC, all the roles are open and will be voted on in the September meeting. If you're interested in a role and are not sure if it's filled, email us and we'll start the discussion about who is putting themselves forward for voting in September
  - ◆ We've never had any challengers for any roles but it's in the PAC bylaws that members have to be elected into their positions
- We **need need need** people to join and if not it'll be dire
- Popcorn Fridays are in jeopardy
  - ◆ It makes 7-8k per year
- There is a difference between volunteers and execs - volunteers are wonderful but we need people to jump in to help organize events and fundraisers
- If there is no \$ coming in - there's no money to go out either
  - ◆ No financial help for parents anymore
  - ◆ Teachers consumables
  - ◆ Equipment for the school
- At the moment we have enough people and \$ to keep the PAC for another year but after that the PAC may fail if we don't have more people actually getting involved
- There is someone who has volunteered to shadow Lil (Lorinda - present at the meeting)
- The most important job is treasurer - legally you can't have a PAC without one
  - ◆ Also - PAC can't get the gaming grant ~\$7500 each year without a sitting treasurer

## Questions/Comments

Lil: if anyone is interested or has questions - can we have a quick chat after the meeting? If Ms. Lundrigan has to leave, can we still chat after on this meeting link? -

Ms. L: the meeting is set until 9 so & can stay

Val: If anyone can stay and are interested, please do and have a chat to get a sense of where everyone might be at - if not this meeting we can talk about this next meeting as well - we have 4 meetings left in the school year

Lark: Any parents who want to be involved can! You don't have to be an exec, you can just reach out and help out. There has been feedback that it is daunting to take anything on but that's because it's a skeleton crew and we've been busting our butts to do what we've done

Voting: Music Program - we need more information in order to vote on that properly - will be tabled until next meeting

#### Teacher Appreciation Lunch

- Great way for us to show our appreciation to the teachers
- Ambit run by Cap Hill parents - they do the catering for the lunch
- It's just getting the menus, handing them to teachers, collecting & placing the orders and then picking up the food. Usually there is a small gift as well - last year it was a small succulent
- This will be happening in May or June so please reach out if you want to take that on

#### Important Dates:

**Feb 26th** - Young Actors is coming

**Feb 28th** - Pink Shirt Day

**March 13th** - PAC meeting

**March 18th - 29th** Spring Break

**March 29th** - April 1st Easter Break

**April 2nd** - back to school

**April 29th** - Pro D day

**June 14th** - Sports Day: fun way to close out the year - when it happens in May the kids check out of learning for the rest of the year

#### Other Fundraising

##### Family Photo Night

- Fun night that will be set up in the library
- Derek Stevens is our photographer - he does incredible pictures
- 8x10 images
- Signup for spots will be handed out soon

Bottle Return for the Grade 7s - 7777777(?) - don't forget to return and use the #!

Cobs Breads - if you tell them you're from Cap Hill the PAC gets a cheque each year as a donation

#### VOTES

\$1500 for music education TABLED UNTIL FURTHER NOTICE

- Waiting for Cap Hill admin approval

# Treasurer's Report

Healthy general use account

- Lots of activities
- Movie night
- Popcorn renewal
- \$3300 OUT for roku for each classroom & /student \$ for Young Actors - this is unusual to have this much going out at once
- The grade 7 amounts don't reflect toonie Tuesday sale that happened last Wednesday
- The health of the account is because of popcorn Friday
  - ◆ It would be a shame to not do it
  - ◆ It's the biggest fundraiser for the school - apart from the money the kids love it and would miss it
  - ◆ Not apart from the \$ - it's also nice to be able to help every kid have access to the same experience as their peers (field trip funds, classes like young actors etc.)

## Informal Post Meeting Conversation with Parents:

Q: what are the roles on the PAC that are open?

A: All of them but we're always looking for MALs (Members At Large) and Secretary - MAL - works with the PAC and attends meetings but no specific role - get involved as often as you can in ways that you can

Secretary - keeps the notes and currently does the Social Media

Lark: (is a MAL) I create all the forms that go home, create the signs up around the school, popcorn etc. However it doesn't need to be that intense, you can take on what you want but it's more involved than a show up and volunteer

Gurminder: popcorn Fridays - is it really 4 hours every Friday?

Lark: it is but when we had the older machine we pre-popped so that is an option going forward. Having more people on the day isn't a solution as it still takes that long to do it. There are other ways to be involved though, we can divide and conquer: divide the work and you can do it at home when you're available. Ex. setting up the sched., create the order forms, notices - all that is just typed up at home

G: I can help with the at home stuff I just can't be at the school as much

Sarb: I can help too!

L: that would be great - and we can hopefully find people to take on other sections of it - I have all the material so it should be smooth to take over. So long as we can get enough people it should be ok. Sometimes when people don't show up I or Lil go to the school to fill in

V: it would be great if you can help, you don't have to be at the school. Do you have an email address for popcorn?

L: we do but I don't remember

G: I'm sure I have it

L: I have your contact information so I can reach out with you and give you more information

G: I want to ask about the treasurer position

L: has to leave - reach out if you have any questions specifically!

Lorinda: I have asked Lil all my questions, just wanted to say hi!

G: I see Lil at the school all the time, does the treasurer need to be there?

Lil: no but I'm there all the time because I wear multiple hats. When I started there were many different committees. When those committees hold an event I don't necessarily need to be there but at the end of the event the cash has to get dropped off to me so I have it to drop off to the bank

V: do you provide a float for the events?

L: It depends on who is organizing it - sometimes the people on the committee will be able to do that. When you have a skeleton crew, we have to wear multiple hats. I am treasurer and I also do popcorn, Purdys and I'm always there to pick up cash and photocopy and run errands for the PAC

Alex: I'm happy to join the PAC so I can def be a MAL or I can be the Secretary

V: YAY!

V: everyone, please keep your interest over the summer because it really fosters connection and creates friendships!

Karla: if you can't leave your kids at home, come and bring them to the in-person meetings! They can read, we can arrange to have someone to take care of the kids if that is something we need to do. They are a part of the community too so please don't let that stop you!

V: good point, thanks for bringing that up

G: that is a great idea - I had no idea that was an option! Let's include that in the email so that people know

Meeting ended at 7:30 pm

**Next PAC meeting will be held on Wednesday March 13th, 2024 in the library at Capitol Hill**