

## PAC Meeting Minutes

In Attendance: Wally K., Casey A., Valentina F., Lark M., Lilia T., Lina O., Heidi, Paola F., Susanna, Susann, Nima, Mariko A., Sue, Alex B., Alvina, "K-", Steven Chu, Angie H.,  
Total in Attendance: 18

### I. PRINCIPAL'S REPORT

- Burnaby School District announced today (Nov. 10/2021) that COVID 19 vaccinations WILL NOT be mandated for school staff. All Metro Vancouver School Districts have collectively decided that there will be no mandate for school staff to get the vaccine.
- For privacy issues staff vaccination information will remain private and cannot be publicly disclosed unless an individual voluntarily shares that information.
- Discussion on school ventilation and air quality. Concerns about airflow and fresh air coming into the school via doors and windows was discussed. Unfortunately, due to the colder weather, windows and doors cannot remain open because the classrooms become too cold and wet. It is agreed that relying on doors and windows during the colder months is not a viable option to improve air quality.
- If parents have concerns about the air quality in their learner's classroom, they have been encouraged by Principal Wally Kanno to contact a school trustee directly.
  - Christine Cunningham
  - Ryan Stewart
  - Gary Wong
  - Bill Brassington (Vice-Chair)
  - Larry Hayes
  - Peter Cech
  - Jen Mezei (Chair)

The above listed trustees can be contacted via the Burnaby Schools website:  
<https://burnabyschools.ca/contact-sd41/>

- Air Purifying units for each classroom with undoubtably help to improve air quality in the classrooms during the colder months. Please see the Chair's notes below for more details regarding the purchase of these units.
- Grade 6 and 7 Immunizations are going forward next week on Friday, Nov. 19
- School Photo Retakes will happen next week on Thursday, Nov. 18

### II. HEAD TEACHER'S REPORT

- Interim report cards will go out on Thursday, Nov. 25.
- The teachers have put together a Student Leadership Committee called the Capitol Hill Community Council. Two students from each grade 4-7, were nominated by the teachers to run the committee. Students come up with ways to bring the school community together. Pajama Day was their first school event.

- The school is currently accepting donations to support the Royal Canadian Legion in honor of Remembrance Day. Poppy donations can be made via Cash Online.
- **Upcoming fundraiser for West Coast Kids Cancer Foundation.**
- **8 classes / divisions will be participation Ultimate frisbee. Mrs. Armstrong will get pricing on this and report back at the next PAC meeting.**
- **Tennis lessons will likely be happening the spring. Mrs. Armstrong will get pricing for this as well and hopefully present it to the PAC at the next meeting.**
- **Reminder that direct donations to the school can be made via Cash Online. Any donations over \$25.00 and tax receipt will be provided.**

### III. CHAIR'S REPORT

- The PAC Chair, Valentina Farley has been in touch with the manager of the Canadian Tire on Grandview Hwy to discuss purchasing 22 air purification units for the school. She has secured a discount of \$100 per unit will cost roughly \$335 after taxes for a total of \$7367.
- It has been determined that the Gaming Grant cannot be used to pay for the Air Purifiers. The motion was brought forward to use \$2800 from the General Use account plus \$4500 from the Health and Safety fund. **The PAC took a vote, and the motion was passed.** All in attendance have agreed to spend the money on air purifiers.
- New Air purifies should be delivered to the school sometime next week. (Nov.15-19)
- **Cost sharing between the school and the PAC for filter purchases will be discussed at a future time.**
- **Due to concerns around COVID 19 the firefighters have notified us that they will not be doing the pancake breakfast at our school or anywhere in the district this year.**
- **Discussion about having a spring or summer carnival or some type of school community event. More discussion about this will happen at future meetings.**
- PAC Chair, Valentina Farley has reiterated and encouraged the need for more parents to get involved in PAC activities and to start shadowing the current PAC Executives. The current PAC Executives will only remain at the school for couple more years and other parents will need to step up to fill the PAC Executive positions.
- The Purdy's Fundraiser is well underway. Catalogues have gone home, and orders have started coming in. So far \$1400 worth of products have been order ed which equals roughly \$300 coming back to us.
- The Fundraiser deadline. Is Nov. 27. Reminders will be sent out for parents to get their orders in before then.

### IV. TREASURER'S REPORT:

- Health & Safety funds for this year have all be collected and we raised \$2720.00 total. Nearly \$1000 more than last year despite the fact that the school population is significantly less than last year. Well done parents!
- Treasurer's report attached.
- REMINDER: Parents are able to make a direct donations to the school through Cash Online.

Parent Angie Herrera brought forth a suggestion to give a communal gift of appreciation to all teachers from the parents of Capitol Hill. She suggested embroidered blankets. Paula F. another parent, further suggested personalized picnic blankets. Further discussion is needed to determine parent interest in this endeavor.

Next PAC meeting is on Dec. 8<sup>th</sup> / 2021

## CAPITOL HILL ELEMENTARY

### Summary as of Nov 4, 2021

|                            | 2021 / 2022         |
|----------------------------|---------------------|
| Bank Balances Opening      | \$ 21,534.02        |
| <b>Funds In:</b>           |                     |
| Gaming Grant               | 7,520.00            |
| SD41 PAC Grant             | -                   |
| Fundraising - see summary  | 465.00              |
| Health & Safety Funds      | 2,720.00            |
| Interest                   | -                   |
| <b>Total Funds In</b>      | <b>\$ 10,705.00</b> |
| <b>Funds Out:</b>          |                     |
| Expenditures - see summary | 7,155.00            |
| Other miscellaneous        | -                   |
| <b>Total Funds Out</b>     | <b>\$ 7,155.00</b>  |
| Bank Balances Ending       | <b>\$ 25,084.02</b> |
| General use **             | \$ 5,491.26         |
| Gaming (restricted) **     | 14,430.85           |
| Grade 7 funds              | -                   |
| Health & Safety Fund       | 5,137.91            |
| Outdoor Classroom Fund**   | 24.00               |
|                            | <b>\$ 25,084.02</b> |