

PAC Meeting Minutes

In Attendance: Wally K., Casey A., Valentina F., Lark M., Lilia T., Lina O., Nelly H., Heidi, Tiffany, Paola F., Susanna, Vince, Kuljit C., Julianna, Ayano, Allan, Lara, Susan

I. PRINCIPAL'S REPORT

- Burnaby Board of Education has implemented the expanded mask mandate as of Monday, Oct 4, requiring students in Kindergarten through Grade 3 to wear face masks at school. By speaking with the primary teachers, we know that most of our primary students have always been wearing masks even prior to this mandate taking effect.
- We did have another positive COVID case since our last PAC meeting. Fraser Health has deemed that there was no self-isolation requirement. The class did receive a notification.
- We will go ahead with the recorders for music class.

II. HEAD TEACHER'S REPORT

- We had our Terry Fox run on Oct 1, and we raised \$399 altogether this year.
- We had our intake meetings on Oct 6, 7. Since we used a different platform this year, we are wondering what the experience was like for our participants. Please email comments directly to Mrs. Armstrong.
- Halloween assembly will be held on Oct 29 at 1:30pm via Zoom. Costumes can be worn all day. No shared food again just like last year.
- Remembrance Day assembly will be held on Wed Nov 10 at 11am also via Zoom.

III. CHAIR'S REPORT

- Reviewing air purifier options. For 22 classrooms we will be looking at around \$7000 total cost. Candidates we looked at: Grem Guardian AC5350 – has a HEPA filter and UV light sanitizer at around \$180 and Honeywell with HEPA filter at around \$330 that covers more sq. footage.
- Elections
It has been brought up that the current Exec is going to be aging out soon. Of important note, Valentina Farley will not be returning as Chair next year. Someone needs to shadow the position to eventually take it over next year. Please ask anyone that you think may be interested to email the PAC at caphillpac@gmail.com to inquire.
Election results
 - Secretary – Nelly Huang
 - DPAC rep – Lark Maloff
 - Chair – Valentina Farley

IV. TREASURER'S REPORT:

- We currently have \$5,500 available in general use, close to \$7,000 in the gaming grant (this is after the fieldtrip allocations that were voted in the last PAC meeting). \$2,400 carried over from last year for Health & Safety fund. We are still in the process of collecting Health & Safety funds for this year.

CAPITOL HILL ELEMENTARY

Summary as of Oct 9, 2021

	2021 / 2022												
Bank Balances Opening	\$ 21,534.02												
Funds In:													
Gaming Grant	-												
SD41 PAC Grant	-												
Fundraising - see summary	465.00												
Health & Safety Funds	-												
Interest	-												
Total Funds In	\$ 465.00												
Funds Out:													
Expenditures - see summary	7,155.00												
Other miscellaneous	-												
Total Funds Out	\$ 7,155.00												
Bank Balances Ending	\$ 14,844.02												
<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="padding: 2px;">General use **</td> <td style="text-align: right; padding: 2px;">\$ 5,491.26</td> </tr> <tr> <td style="padding: 2px;">Gaming (restricted) **</td> <td style="text-align: right; padding: 2px;">6,910.85</td> </tr> <tr> <td style="padding: 2px;">Grade 7 funds</td> <td style="text-align: right; padding: 2px;">-</td> </tr> <tr> <td style="padding: 2px;">Health & Safety Fund</td> <td style="text-align: right; padding: 2px;">2,417.91</td> </tr> <tr> <td style="padding: 2px;">Outdoor Classroom Fund**</td> <td style="text-align: right; padding: 2px;">24.00</td> </tr> <tr> <td style="border-top: 1px solid black; padding: 2px;">Total</td> <td style="text-align: right; border-top: 1px solid black; padding: 2px;">\$ 14,844.02</td> </tr> </tbody> </table>		General use **	\$ 5,491.26	Gaming (restricted) **	6,910.85	Grade 7 funds	-	Health & Safety Fund	2,417.91	Outdoor Classroom Fund**	24.00	Total	\$ 14,844.02
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- ** Accounts include committed expenses not yet paid

Next meeting will be Nov 10th