

PAC Meeting Minutes

In Attendance: Wally K., Casey A., Valentina F., Lark M., Parents of Emilia, Heidi, Lilia T., Lina O., LW, Ning, Susan, Sylvia F., Parents of Jack F., Allan, Irene C., Kaori, Nelly H., Sophia L.

I. PRINCIPAL'S REPORT

- We have returned back this year with 13 English divisions, 2 MACC divisions, and 2 late French Immersion divisions. Number of students is down significantly compared to pre-COVID – we have a total of 359 students enrolled this year.
- Returning back to school has been a fairly smooth transition this year. We received a large number of placement letters and we did our best to meet everyone's requirements.
- COVID protocols have changed since last school year. Here is what you need to know:
 1. We are encouraging social distancing.
 2. We no longer have cohorts.
 3. All adults and learners in grade 4-7 are still required to wear masks in any parts of the building. We are highly recommending K to Grade 3 learners to wear masks as well.
 4. Cleaning protocols: we had some extra funding from the Province last year for extra cleaning which is no longer available. Deep cleaning is once per 24 hours.
 5. We are allowing visitors to enter the building again but only with appointments. There is sign-in and sign-out procedure for contact tracing purpose.
 6. Notification protocols – last year if there is a COVID case, there is a school-wide notification sent to all families, as well as classroom and close contact notifications. This year both school and classroom notifications were. Fraser Health would only contact those with close contact with an email at the moment. We are hoping this will be updated again based on parents' feedback.
Note: As per PHO announcement on Sep 21, schools with exposure will receive a letter from Fraser Health to inform all parents. The school has not been notified by the District of this change in protocol as of PAC meeting that took place on Sep 22.

Some questions and discussions:

- We learned from DPAC that if the District receives a COVID notification from Fraser Health within 5 days of exposure there is a special deep clean protocol available for the school. Did we miss that window with our COVID exposure that happened during the first week of school? The answer is yes, we missed that window.
- Question about using recorders during music class, is it safe? The answer is this is currently on hold and pending review.
- Question about a TOC being seen not wearing a mask during gym class - Mr. Kanno has followed up on this with the individual in question.
- Overall concerns were raised around not having enough transparency on the COVID situation – consensus that as parents and guardians we all have the right and responsibility to voice our concerns and start the conversation with the District or

Provincial Health Authorities about this. PAC will be posting some contact info where all parents are strongly encouraged to write to in order to express concerns around COVID transparency.

- Question about air purifiers – The school does have a couple purifiers for smaller rooms without access to window or adequate ventilation however the District isn't providing us any extra ones at this time.

II. HEAD TEACHER'S REPORT

- During this difficult time, we continue to try our best to smile with our eyes while having our masks on. During the first week we read a book "We all Belong", we made student name tags, and teachers have been decorating classroom doors/bulletin boards with themes such as Inclusion, Caring, and Kindness.
- Orange Shirt day will take place on Sep 29 this year as Sep 30 is National Day for Truth and Reconciliation, a federal stat holiday.
- Oct 1 is our Terry Fox run, all donation will be collected online again this year.
- Oct 6 and 7 is when the intake meetings will take place. Oct 6 will have an early dismissal.

III. CHAIR'S REPORT

- Reminder that each and every parent/guardian is automatically a member of the Cap Hill PAC, and we are a community that helps support and enrich the educational journey for all Cap Hill learners.
- Notices will be going out soon to collect funds for the Health & Safety funds.
- Lice check will be pushed out to after Spring Break.
- For teacher's consumables: Propose to allocate \$50 for each teacher, 24 teachers in total, so \$1,200 out of the general fund. Motion carried.
- For field trips & virtual workshops: Propose to allocate \$15 per student, 359 students total, so \$5,385 out of the gaming grant. Motion carried.
- For Grade 7: Propose to allocate \$10 per student, 57 students total, so \$570 out of the gaming grant to go towards hoodie. Motion carried.
- Oct 13 PAC is where we will hold our AGM election for all executive positions with the exception of Treasurer.

IV. TREASURER'S REPORT:

- Fairly healthy amount to start us off this year (\$21,534.02).
- We are still waiting for our gaming grant for this year to come in hopefully in early October.
- Treasurer's report attached.

PAC TREASURER'S REPORT AS OF:
SEPT 22, 2021

General use **	\$ 6,476.26
Gaming (restricted) **	6,973.06
Grade 7 funds	-
Health & Safety Fund	2,417.91
Outdoor Classroom Fund**	604.00
	\$ 16,471.23