

# CAPITOL HILL UNIVERSAL EXPECTATIONS



	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
<b>AT THE OFFICE</b>	<ul style="list-style-type: none"> <li>• Use quiet voices</li> <li>• Wait patiently</li> <li>• Use excuse me, please, thank you</li> </ul>	<ul style="list-style-type: none"> <li>• Bring a phone pass</li> <li>• Sign in if you are late</li> </ul>	<ul style="list-style-type: none"> <li>• Follow adult directions</li> <li>• Stay seated while waiting</li> </ul>
<b>IN THE LIBRARY</b>	<ul style="list-style-type: none"> <li>• Use quiet voices</li> <li>• Use excuse me, please, thank you</li> <li>• Follow adult directions</li> </ul>	<ul style="list-style-type: none"> <li>• Use library passes</li> <li>• Use a shelf marker</li> <li>• Take care of books</li> <li>• Focus on your task</li> </ul>	<ul style="list-style-type: none"> <li>• Walk</li> <li>• Push in chairs</li> </ul>
<b>GETTING HOT LUNCH</b>	<ul style="list-style-type: none"> <li>• Use excuse me, please, thank you</li> <li>• Use a quiet voice and line up against the wall</li> <li>• Wait in line for seconds</li> </ul>	<ul style="list-style-type: none"> <li>• Keep envelope clean and wrinkle free</li> <li>• Clean off tray and put in bin</li> <li>• Tray to kitchen, if bus station is gone</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hands, feet and objects to self</li> <li>• Carry tray with both hands</li> <li>• Walk, looking up ahead</li> <li>• Eat at your desk</li> </ul>
<b>CLASSROOM AT LUNCH</b>	<ul style="list-style-type: none"> <li>• Eat your own lunch</li> <li>• Follow directions of adult supervisors</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in your classroom until the bell rings</li> <li>• Clean your desk before leaving</li> <li>• Go directly outside</li> </ul>	<ul style="list-style-type: none"> <li>• Wash your hands</li> <li>• Stay at your desk while eating</li> </ul>
<b>CLASSROOM ON INSIDE DAYS</b>	<ul style="list-style-type: none"> <li>• Follow directions of adult supervisors</li> <li>• Use quiet voices</li> <li>• Take turns, follow game rules, share</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in your classroom</li> <li>• Find a game or activity to do</li> <li>• Let others join in</li> </ul>	<ul style="list-style-type: none"> <li>• Stay seated while playing</li> <li>• Follow classroom rules</li> </ul>
<b>IN THE COMPUTER LAB</b>	<ul style="list-style-type: none"> <li>• Use quiet voices</li> <li>• Stay in your seat</li> <li>• Raise your hand for help</li> <li>• Be gentle with equipment</li> </ul>	<ul style="list-style-type: none"> <li>• If a computer isn't working, find another one</li> <li>• Print with permission</li> <li>• Log off, push in chair</li> <li>• Take your things</li> </ul>	<ul style="list-style-type: none"> <li>• Walk</li> <li>• Keep usernames and passwords private</li> </ul>
<b>IN THE GYM</b>	<ul style="list-style-type: none"> <li>• Follow adult directions</li> <li>• Follow game rules</li> <li>• Open doors carefully</li> <li>• Hold doors for others</li> <li>• Use kind language</li> </ul>	<ul style="list-style-type: none"> <li>• Enter with teacher</li> <li>• Use equipment as shown</li> <li>• Wear running shoes</li> </ul>	<ul style="list-style-type: none"> <li>• Sit on the stage</li> <li>• Know what you can do</li> <li>• Try your best</li> </ul>
<b>IN THE HALLWAYS</b>	<ul style="list-style-type: none"> <li>• Walk quietly</li> <li>• Follow adult directions</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hands, feet and objects to self</li> <li>• Walk directly</li> <li>• When waiting, wait quietly</li> </ul>	<ul style="list-style-type: none"> <li>• Walk in single file on the right</li> <li>• Walk carefully around doors and corners, looking ahead</li> </ul>
<b>IN THE WASHROOMS</b>	<ul style="list-style-type: none"> <li>• Use a quiet voice</li> <li>• Leave walls and mirrors clean and dry</li> <li>• Flush the toilet</li> <li>• One person per stall</li> </ul>	<ul style="list-style-type: none"> <li>• Wash your hands</li> <li>• Walk back to class</li> </ul>	<ul style="list-style-type: none"> <li>• Report messes to the office</li> </ul>
<b>ON THE PLAYGROUND</b>	<ul style="list-style-type: none"> <li>• Listen to adult supervisors</li> <li>• Use kind language</li> <li>• Agree on the game rules before starting</li> <li>• Include others</li> </ul>	<ul style="list-style-type: none"> <li>• Keep the grounds clean</li> <li>• Stay outside unless needing a washroom</li> <li>• Return borrowed equipment</li> <li>• Return to class quickly at the bell</li> </ul>	<ul style="list-style-type: none"> <li>• Play in designated areas</li> <li>• Keep hands, feet and objects to self</li> <li>• Make safe choices on equipment</li> <li>• Think before you act</li> </ul>
<b>IN AN ASSEMBLY</b>	<ul style="list-style-type: none"> <li>• Stand quietly</li> <li>• Sit quietly on your bottom</li> <li>• Give your full attention to presenters</li> <li>• Clap politely</li> </ul>	<ul style="list-style-type: none"> <li>• Sit beside people who will help you focus</li> <li>• Go to the washroom before the assembly starts</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hands and feet to self</li> <li>• Follow your teacher</li> <li>• Stay with your class</li> <li>• Walk looking ahead</li> </ul>

